

# **ANNUAL REPORT**

OF

Name: VILLAGE OF SURING WATER UTILITY

Principal Office: 604 MAIN STREET

P.O. BOX 31

**SURING, WI 54174** 

For the Year Ended: DECEMBER 31, 2003

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

# **SIGNATURE PAGE**

I CAROL HEISE		of
(Person responsible for accou	nts)	
VILLAGE OF SURING WATER UTILITY	, cer	tify that I
(Utility Name)		
am the person responsible for accounts; that I have examined the knowledge, information and belief, it is a correct statement of the the period covered by the report in respect to each and every many	e business and affairs of said	
	00/00/0004	
(Circulture of neuron recognition for accounts)		
(Signature of person responsible for accounts)	(Date)	
VILLAGE CLERK		
(Title)	_	

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#### **IDENTIFICATION AND OWNERSHIP**

**Exact Utility Name: VILLAGE OF SURING WATER UTILITY** 

**Utility Address: 604 MAIN STREET** 

P.O. BOX 31

**SURING, WI 54174** 

When was utility organized? 6/24/1964

Report any change in name:

Effective Date: Utility Web Site:

#### Utility employee in charge of correspondence concerning this report:

Name: CAROL M HEISE

Title: CLERK TREASURER

Office Address:

604 MAIN STREET

P.O. BOX 31

**SURING, WI 54174** 

**Telephone:** (920) 842 - 2333 **Fax Number:** (920) 842 - 4521

E-mail Address:

#### Individual or firm, if other than utility employee, preparing this report:

Name: MR. PAUL G. DENIS

Title: SHAREHOLDER

Office Address: SCHENCK SC

2200 RIVERSIDE DRIVE

P.O. BOX 23819

GREEN BAY, WI 54305-3819

**Telephone:** (920) 455 - 4117 **Fax Number:** (920) 436 - 7808

E-mail Address: denisp@schencksolutions.com

# President, chairman, or head of utility commission/board or committee:

Name: JAY R. TOUSEY

Title: PRESIDENT

Office Address:

604 EAST MAIN STREET

P.O. BOX 31

**SURING, WI 54174** 

**Telephone:** (920) 842 - 2333 **Fax Number:** (920) 842 - 4521

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

#### **IDENTIFICATION AND OWNERSHIP**

Individual or firm, if other than utility employee, auditing utility records:

Name: MR. PAUL G. DENIS Title: SHAREHOLDER

Office Address: SCHENCK SC

2200 RIVERSIDE DRIVE

P.O. BOX 23819

GREEN BAY, WI 54305-3819

**Telephone:** (920) 455 - 4117 **Fax Number:** (920) 436 - 7808

E-mail Address: denisp@schencksolutions.com

Date of most recent audit report: 1/21/2004

Period covered by most recent audit: CALENDAR 2003

#### Names and titles of utility management including manager or superintendent:

Name: LESLIE STEFFECK
Title: SUPERINTENDENT

Office Address:

604 EAST MAIN STREET

P.O. BOX 31

**SURING, WI 54174** 

**Telephone:** (920) 842 - 2333 **Fax Number:** (920) 842 - 4521

E-mail Address:

Name of utility commission/committee: VILLAGE OF SURING WATER UTLITY

#### Names of members of utility commission/committee:

HARVEY MILLER, TRUSTEE
FRANCIS RASBERRY, TRUSTEE
RANDALL SCHUETTPELZ, TRUSTEE
RONALD STREHLOW, TRUSTEE
JAY TOUSEY, PRESIDENT
CYNTHIA ZAHN, TRUSTEE
RICK ZILL, TRUSTEE

Is sewer service rendered by the utility? NO

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes? NO

Date of Ordinance:

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?

NO

Provide the following information regarding the provider(s) of contract services:

# **IDENTIFICATION AND OWNERSHIP**

Firm Name:		
Contact Person:		
Title:		
Telephone:		
Fax Number:		
E-mail Address:		
Contract/Agreeme	ent beginning-ending dates:	

Provide a brief description of the nature of Contract Operations being provided:

# **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	99,726	100,223	1
Operating Expenses:			
Operation and Maintenance Expense (401)	42,152	44,748	2
Depreciation Expense (403)	10,517	19,451	3
Amortization Expense (404)	0	0	4
Taxes (408)	12,364	12,398	5
Total Operating Expenses	65,033	76,597	
Net Operating Income	34,693	23,626	
Income from Utility Plant Leased to Others (412-413)	0	0	_ 6
Utility Operating Income	34,693	23,626	
OTHER INCOME Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	9,568	9,326	_
Miscellaneous Nonoperating Income (421)	22,763	(19,140)	10
Total Other Income	32,331	(9,814)	0
Total Income	67,024	13,812	
MISCELLANEOUS INCOME DEDUCTIONS	01,021	10,01=	
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	9,841	0	12
Total Miscellaneous Income Deductions	9,841	0	_
Income Before Interest Charges	57,183	13,812	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	0	0	13
Amortization of Debt Discount and Expense (428)	0		_ 14
Amortization of Premium on DebtCr. (429)	0		15
Interest on Debt to Municipality (430)	0	0	_ 16
Other Interest Expense (431)	0	0	17
Interest Charged to ConstructionCr. (432)	0		_ 18
Total Interest Charges	0	0	
Net Income	57,183	13,812	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	164,224	194,470	19
Balance Transferred from Income (433)	57,183	13,812	_ 20
Miscellaneous Credits to Surplus (434)	482,991	510	21
Miscellaneous Debits to SurplusDebit (435)	0	0	_ 22
Appropriations of SurplusDebit (436)	44,068	44,568	23
Appropriations of Income to Municipal FundsDebit (439)		0	_ 24
Total Unappropriated Earned Surplus End of Year (216)	660,330	164,224	

# **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				
Operating Revenues (400):				
Derived	99,726		99,726	1
Total (Acct. 400):	99,726	0	99,726	
Operation and Maintenance Expense (401):				
Derived	42,152		42,152	2
Total (Acct. 401):	42,152	0	42,152	
Depreciation Expense (403):				
Derived	10,517		10,517	3
Total (Acct. 403):	10,517	0	10,517	
Amortization Expense (404):				
Derived	0		0	4
Total (Acct. 404):	0	0	0	
Taxes (408):				
Derived	12,364		12,364	5
Total (Acct. 408):	12,364	0	12,364	
Revenues from Utility Plant Leased to Others (412):				
NONE	0		0	6
Total (Acct. 412):	0	0	0	
Expenses of Utility Plant Leased to Others (413):				
NONE	0		0	7
Total (Acct. 413):	0	0	0	
TOTAL UTILITY OPERATING INCOME:	34,693	0	34,693	
OTHER INCOME Income from Merchandising, Jobbing and Contract Work	: (415-416):			
Derived	0		0	8
Total (Acct. 415-416):	0	0	0	
Nonoperating Rental Income (418):				
NONE	0		0	9
Total (Acct. 418):	0	0	0	
Interest and Dividend Income (419):				
INTEREST ON DEMAND DEPOSITS	9,568	0	9,568	
Total (Acct. 419):	9,568	0	9,568	
Miscellaneous Nonoperating Income (421): Contributed Plant - Water		43,933	43,933	11

#### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
OTHER INCOME			
Miscellaneous Nonoperating Income (421):			
NON-REGULATED SEWER DEPARTMENT	(21,170)	0	(21,170)12
Total (Acct. 421):	(21,170)	43,933	22,763
TOTAL OTHER INCOME:	(11,602)	43,933	32,331
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425):			
NONE	0	0	0 13
Total (Acct. 425):	0	0	0
Other Income Deductions (426):			
Depreciation Expense on Contributed Plant - Water		9,841	9,841 14
NONE	0	0	0 15
Total (Acct. 426):	0	9,841	9,841
TOTAL MISCELLANEOUS INCOME DEDUCTIONS:	0	9,841	9,841
INTEREST CHARGES			
Interest on Long-Term Debt (427): Derived	0		0 16
Total (Acct. 427):	0	0	0
		<u> </u>	
Amortization of Debt Discount and Expense (428): NONE	0		0 17
Total (Acct. 428):	0	0	0
Amortization of Premium on DebtCr. (429):			<u>_</u>
NONE	0		<u> </u>
Total (Acct. 429):	0	0	0
Interest on Debt to Municipality (430): Derived	0		0 19
Total (Acct. 430):	0	0	0
Other Interest Expense (431): Derived	0		0 20
Total (Acct. 431):	0	0	0
			<u> </u>

# **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
INTEREST CHARGES			
Interest Charged to ConstructionCr. (432):			
NONE	O		0 21
Total (Acct. 432):	0	0	0
TOTAL INTEREST CHARGES:	0	0	0
NET INCOME:	23,091	34,092	57,183
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216):			
Derived	164,224	0	164,224 22
Total (Acct. 216):	164,224	0	164,224
Balance Transferred from Income (433):			
Derived	23,091	34,092	57,183 23
Total (Acct. 433):	23,091	34,092	57,183
Miscellaneous Credits to Surplus (434): ELIMINATION AND TRANSFER OF CONTRIBUTED CAPITA	158,789	324,202	482,991 24
Total (Acct. 434):	158,789	324,202	482,991
Miscellaneous Debits to SurplusDebit (435):	·		<u> </u>
NONE	O	0	0 25
Total (Acct. 435)Debit:	0	0	0
Appropriations of SurplusDebit (436): Detail appropriations to (from) account 215			0 26
INCREASE IN RESTRICTED CASH	44,068	0	44,068 27
Total (Acct. 436)Debit:	44,068		44,068
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	302,036		660,330

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					(	<u>)</u> 1
Costs and Expenses of Merchandisi	ng, Jobbing and	Contract Worl	k (416):			
Cost of merchandise sold					(	2
Payroll					(	3
Materials					(	
Taxes					(	5
Other (list by major classes):						_
					(	6
Total costs and expenses	0	0	0	C	) (	)
Net income (or loss)	0	0	0	(	) (	<u> </u>

#### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	99,726	0	0	0	99,726	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:					0	6
Revenues subject to Wisconsin Remainder Assessment	99,726	0	0	0	99,726	•

# **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			_
Utility Plant (100)	1,067,271	1,020,506	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	505,536	329,811	2
Net Utility Plant	561,735	690,695	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	567,529	557,179	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	324,557	309,664	4
Net Nonutility Property	242,972	247,515	
Investment in Municipality (123)	0	0	5
Other Investments (124)	0	0	6
Special Funds (125)	435,326	391,258	7
Total Other Property and Investments	678,298	638,773	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	97,938	106,642	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	30,005	10,645	11
Other Accounts Receivable (143)	18,878	19,332	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	1,258	0	14
Materials and Supplies (150)	4,954	5,278	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	153,033	141,897	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	
Total Assets and Other Debits	1,393,066	1,471,365	:

# **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	243,857	243,857	21
Appropriated Earned Surplus (215)	435,326	391,258	22
Unappropriated Earned Surplus (216)	660,330	164,224	23
Total Proprietary Capital	1,339,513	799,339	
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	0	0	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	0	0	_
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	25,218	4,986	_ 28
Payables to Municipality (233)	0	0	29
Customer Deposits (235)			_ 30
Taxes Accrued (236)	11,117	11,117	31
Interest Accrued (237)	0	0	32
Other Current and Accrued Liabilities (238)	17,218	16,296	33
Total Current and Accrued Liabilities	53,553	32,399	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	_ 34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	0	639,627	_ 38
Total Liabilities and Other Credits	1,393,066	1,471,365	=

# **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
First of Year:					_
Total Utility Plant - First of Year	1,020,506	0	0	0	1
(Should agree	e with Util. Plant	Jan. 1 in Property	Tax Equiva	lent Schedule)	
Plant Accounts:					
Utility Plant in Service - Financed by Utility Operations or by the Municipality (100.1)	544,002	0	0	0	2
Utility Plant in Service - Contributed Plant (100.2)	523,269	0	0	0	3
Utility Plant Purchased or Sold (391)					4
Utility Plant in Process of Reclassification (392)					5
Utility Plant Leased to Others (393)					6
Property Held for Future Use (394)					7
Construction Work in Progress (395)					8
Utility Plant Acquisition Adjustments (396)					9
Other Utility Plant Adjustments (397)				1	10
Total Utility Plant	1,067,271	0	0	0	
<b>Accumulated Provision for Depreciation and Amor</b>	tization:				
Accumulated Provision for Depreciation of Utility Plant in Service - Financed by Utility Operations or by the Municipality (110.1)	340,060	0	0	0 1	11
Accumulated Provision for Depreciation of Utility Plant in Service - Contributed Plant (110.2)	165,476	0	0	0 1	12
Total Accumulated Provision	505,536	0	0	0	
Net Utility Plant	561,735	0	0	0	

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# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON UTILITY PLANT FINANCED BY UTILITY OPERATIONS OR BY THE MUNICIPALITY (ACCT. 110.1)

Depreciation Accruals (Credits) during the year (110.1):

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year (110.1)	329,811				329,811
Credits During Year					
Accruals:					
Charged depreciation expense (403)	10,517				10,517
Depreciation expense on meters					
charged to sewer (see Note 3)	402				402
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
					0
Total credits	10,919	0	0	0	10,919
Debits during year					
Book cost of plant retired	670				670
Cost of removal					0
Other debits (specify):					_
					0
Total debits	670	0	0	0	670
Balance end of year (110.1)	340,060	0	0	0	340,060
Composite Depreciation Rate?	Yes				
If yes, what is the rate?	1.96%				

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# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 110.2)

Depreciation Accruals (Credits) during the year (110.2):

- 1. Report the amounts charged to Depreciation Expense (426).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year (110.2)					0
Credits During Year					
Accruals:					
Charged depreciation expense (426)	9,841				9,841
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
Est. deprec on contrib plnt 1/1/03	156,637				156,637
Total credits	166,478	0	0	0	166,478
Debits during year					
Book cost of plant retired	1,002				1,002
Cost of removal					0
Other debits (specify):					
					0
Total debits	1,002	0	0	0	1,002
Balance end of year (110.2)	165,476	0	0	0	165,476
Composite Depreciation Rate?	Yes		_	_	
If yes, what is the rate?	1.96%				

# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	555,057	10,350		565,407	1
Other (specify): LAND	2,122			2,122	2
Total Nonutility Property (121)	557,179	10,350	0	567,529	_
Less accum. prov. depr. & amort. (122)	309,664	14,893		324,557	3
Net Nonutility Property	247,515	(4,543)	0	242,972	_

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# ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)
Balance first of year	0 1
Additions:	
Provision for uncollectibles during year	2
Collection of accounts previously written off: Utility Customers	3
Collection of accounts previously written off: Others	4
Total Additions	0
Deductions:	
Accounts written off during the year: Utility Customers	5
Accounts written off during the year: Others	6
Total accounts written off	0
Balance end of year	0

# **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	•

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	4,388	4,712	2
Sewer utility	566	566	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	4,954	5,278	=

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written	Off During Year		
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181) NONE				 1
Total			0	
Unamortized premium on debt (251) NONE		<del>-</del>		2
Total			0	

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	_
Balance first of year  Changes during year (explain):	243,857 1	1
Balance end of year	243,857	2

# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

		Final		Principal
	Date of	Maturity	Interest	Amount
Description of Issue	Issue	Date	Rate	End of Year
(a)	(b)	(c)	(d)	(e)

**NONE** 

#### NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

		Final		Principal
	Date of	Maturity	Interest	Amount
Account and Description of Obligation	Issue	Date	Rate	End of Year
(a and b)	(c)	(d)	(e)	(f)

**NONE** 

# **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)		
Balance first of year	11,117	1	
Accruals:			
Charged water department expense	12,364	2	
Charged electric department expense		3	
Charged sewer department expense	166	4	
Other (explain):			
NONE		5	
Total Accruals and other credits	12,530		
Taxes paid during year:		•	
County, state and local taxes	11,117	6	
Social Security taxes	1,306	7	
PSC Remainder Assessment	107	8	
Other (explain):			
NONE		9	
Total payments and other debits	12,530		
Balance end of year	11,117	•	

# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	I Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrue Balance End of Year (e)	d
Bonds (221)					
NONE	0			0	1
Subtotal	0	0	0	0	•
Advances from Municipality (223)					
NONE	0			0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					
NONE	0			0	3
Subtotal	0	0	0	0	-
Notes Payable (231)					
NONE	0			0	4
Subtotal	0	0	0	0	
Total	0	0	0	0	•
					:

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# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	_
Other Investments (124): NONE		2
Total (Acct. 124):	0	_
Special Funds (125): SPECIAL DEPRECIATION FUND	398,641	3
WATER TOWER IMPROVEMENT FUND	36,685	4
Total (Acct. 125):	435,326	_
Notes Receivable (141): NONE		5
Total (Acct. 141):	0	
Customer Accounts Receivable (142): Water	11,885	_ 6
Electric	•	_ <sub>7</sub>
Sewer (Regulated)		8
Other (specify): DIMENSION LUMBER SERVICE EXTENSION	18,120	9
Total (Acct. 142):	30,005	_
Other Accounts Receivable (143):		
Sewer (Non-regulated)	18,878	_ 10
Merchandising, jobbing and contract work		11
Other (specify): NONE		12
Total (Acct. 143):	18,878	_ '-
Receivables from Municipality (145):		_
SUNDRY	1,258	13
Total (Acct. 145):	1,258	
Prepayments (165):	,	_
NONE		14
Total (Acct. 165):	0	_
Extraordinary Property Losses (182):		_
NONE		15
Total (Acct. 182):	0	_

# **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
Other Deferred Debits (183):	
NONE	16
Total (Acct. 183):	0
Payables to Municipality (233):	
NONE	17
Total (Acct. 233):	0
Other Deferred Credits (253):	
NONE	18
Total (Acct. 253):	0

#### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						_
Utility Plant in Service (100.1)	541,835	0	0	0	541,835	1
Materials and Supplies	4,550	0	0	0	4,550	2
Other (specify):						
					0	3
Less Average:						
Reserve for Depreciation (110.1)	334,935	0	0	0	334,935	4
Customer Advances for Construction					0	5
					0	6
Average Net Rate Base	211,450	0_	0_	0_	211,450	
Net Operating Income	34,693	0	0	0	34,693	7
Net Operating Income						
as a percent of						
Average Net Rate Base	16.41%	N/A	N/A	N/A	16.41%	

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# IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:
1. Acquisitions.
2. Leaseholder changes.
3. Extensions of service.
4. Estimated changes in revenues due to rate changes.
5. Obligations incurred or assumed, excluding commercial paper.
6. Formal proceedings with the Public Service Commission.
7. Any additional matters.

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# **FINANCIAL SECTION FOOTNOTES**

**NONE** 

# **CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

		Elect	ric				
Particulars (a)	Water (b)	Distribution (c)	Other (d)	Sewer (e)	Gas (f)	Total (g)	
Balance First of Year	480,838	0	0	158,789	0	639,627	1
Add credits during year: NONE						0	2
Deduct charges (specify): Closed January 1, 2003 per Docket 05-US-105	480,838			158,789		639,627	3
Balance End of Year	0	0	0	0	0	0	

# **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	98,467	98,936	1
Total Sales of Water	98,467	98,936	-
Other Operating Revenues			
Forfeited Discounts (470)	465	425	2
Other Water Revenues (474)	794	862	3
Amortization of Construction Grants (475)		0	4
Total Other Operating Revenues	1,259	1,287	_
Total Operating Revenues	99,726	100,223	•
Operation and Maintenenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	20,859	23,999	5
General Operating Expenses (680-690)	21,293	20,749	6
Total Operation and Maintenenance Expenses	42,152	44,748	-
Other Operating Expenses			
Depreciation Expense (403)	10,517	19,451	7
Amortization Expense (404)		0	8
Taxes (408)	12,364	12,398	9
Total Other Operating Expenses	22,881	31,849	_
Total Operating Expenses	65,033	76,597	-
NET OPERATING INCOME	34,693	23,626	=

#### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	_
Metered Sales to General Customers (461)				='
Residential	204	8,198	32,819	4
Commercial	48	4,405	12,217	5
Industrial	5	724	2,105	6
Total Metered Sales to General Customers (461)	257	13,327	47,141	•
Private Fire Protection Service (462)	3		2,440	7
Public Fire Protection Service (463)	1		43,816	8
Other Sales to Public Authorities (464)	12	1,950	5,070	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				. 12
Total Sales of Water	273	15,277	98,467	=

# **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.			
Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)

NONE

# **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	43,816	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	43,816	
Forfeited Discounts (470):		•
Customer late payment charges	465	5
Other (specify): NONE		6
Total Forfeited Discounts (470)	465	
Other Water Revenues (474):	•	•
Return on net investment in meters charged to sewer department	635	7
Other (specify): BULK WATER SALES	159	8
Total Other Water Revenues (474)	794	•

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### **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	8,713	9,220
Purchased Water (610)		0
Fuel or Power Purchased for Pumping (620)	4,379	3,835
Chemicals (630)		0
Supplies and Expenses (640)	6,443	5,907
Repairs of Water Plant (650)	0	4,300
Transportation Expenses (660)	1,324	737
Total Plant Operation and Maintenance Expenses	20,859	23,999
	8 353	8 353
Administrative and General Salaries (680)	8,353 979	8,353 571
GENERAL OPERATING EXPENSES  Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)	979	571
Administrative and General Salaries (680) Office Supplies and Expenses (681) Outside Services Employed (682)	979 4,552	571 5,805
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)	979	571
Administrative and General Salaries (680)	979 4,552 2,267	571 5,805 1,881
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)	979 4,552 2,267	571 5,805 1,881 3,944
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)	979 4,552 2,267 4,862	571 5,805 1,881 3,944
Administrative and General Salaries (680)  Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)  Employees Pensions and Benefits (686)  Regulatory Commission Expenses (688)  Miscellaneous General Expenses (689)	979 4,552 2,267 4,862	571 5,805 1,881 3,944 0 195

## **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

	Method Used to Allocate Between			
Description of Tax (a)	Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		11,117	11,117	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department		166	163	2
Net property tax equivalent		10,951	10,954	•
Social Security		1,306	1,344	3
PSC Remainder Assessment		107	100	4
Other (specify): NONE			0	5
Total tax expense		12,364	12,398	

## PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Oconto			1
SUMMARY OF TAX RATES						2
State tax rate	mills		0.209738			3
County tax rate	mills		5.778293			4
Local tax rate	mills		8.022495			
School tax rate	mills		8.868789			6
Voc. school tax rate	mills		1.639106			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		24.518421			10
Less: state credit	mills		1.362545			11
Net tax rate	mills		23.155876			12
PROPERTY TAX EQUIVALENT CALCU	JLATIO	N				13
Local Tax Rate	mills		8.022495			14
Combined School Tax Rate	mills		10.507895			15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		18.530390			17
Total Tax Rate	mills		24.518421			18
Ratio of Local and School Tax to Total	I dec.		0.755774			19
Total tax net of state credit	mills		23.155876			20
Net Local and School Tax Rate	mills		17.500614			21
Utility Plant, Jan. 1	\$	1,020,506	1,020,506			22
Materials & Supplies	\$	4,712	4,712			23
Subtotal	\$	1,025,218	1,025,218			24
Less: Plant Outside Limits	\$	549,455	549,455			25
Taxable Assets	\$	475,763	475,763			26
Assessment Ratio	dec.		0.953500			27
Assessed Value	\$	453,640	453,640			28
Net Local & School Rate	mills		17.500614			29
Tax Equiv. Computed for Current Year	r \$	7,939	7,939			30
Tax Equivalent per 1994 PSC Report	\$	11,117				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note 6	<b>5)</b> \$	11,117				34

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## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)	0		1
Franchises and Consents (302)	0		_ 2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	0	0	-
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	6,686		4
Structures and Improvements (311)	2,058		5
Collecting and Impounding Reservoirs (312)	0		_ 6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	70,999		_ 8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	2,294		_ 10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	82,037	0	-
PUMPING PLANT			
Land and Land Rights (320)	0		_ 12
Structures and Improvements (321)	59,192		13
Boiler Plant Equipment (322)	0		_ 14
Other Power Production Equipment (323)	0		15
Steam Pumping Equipment (324)	0		_ 16
Electric Pumping Equipment (325)	44,602		17
Diesel Pumping Equipment (326)	0		_ 18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	3,811		_ 20
Total Pumping Plant	107,605	0	-
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		_ 22
Water Treatment Equipment (332)	1,521		23
Total Water Treatment Plant	1,521	0	_

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			6,686	4
Structures and Improvements (311)			2,058	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			70,999	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			2,294	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	82,037	
PUMPING PLANT				
Land and Land Rights (320)			0	12
Structures and Improvements (321)			59,192	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			44,602	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			3,811	20
Total Pumping Plant	0	0	107,605	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)			1,521	23
Total Water Treatment Plant	0	0	1,521	_

## WATER UTILITY PLANT IN SERVICE --Plant Financed by Utility or Municipality--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	1,375		_ 24
Structures and Improvements (341)	0		25
Distribution Reservoirs and Standpipes (342)	240,023	1,102	_ 26
Transmission and Distribution Mains (343)	461,125		27
Fire Mains (344)	0		_ 28
Services (345)	59,881		29
Meters (346)	19,928	862	30
Hydrants (348)	32,922	3,040	31
Other Transmission and Distribution Plant (349)	312		32
Total Transmission and Distribution Plant	815,566	5,004	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371) Office Furniture and Equipment (372) Computer Equipment (372.1) Transportation Equipment (373)	0 0 0 0 0 8,744		33 _ 34 35 _ 36 37
Other General Equipment (379)	5,033		_ 38
Other Tangible Property (390)	0		39
Total General Plant	13,777	0	_
Total utility plant in service directly assignable	1,020,506	5,004	_
Common Utility Plant Allocated to Water Department	0		_ 40
Total utility plant in service	1,020,506	5,004	=

# WATER UTILITY PLANT IN SERVICE (cont.) -- Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			1,375	24
Structures and Improvements (341)			0 2	25
Distribution Reservoirs and Standpipes (342)			241,125	26
Transmission and Distribution Mains (343)		(400,281)	60,844	27
Fire Mains (344)			0 2	28
Services (345)		(51,979)	7,902	29
Meters (346)	472		20,318	30
Hydrants (348)	198	(28,578)	7,186	31
Other Transmission and Distribution Plant (349)			312 3	32
Total Transmission and Distribution Plant	670	(480,838)	339,062	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371)			•	33 34
Office Furniture and Equipment (372)			0	35
Computer Equipment (372.1)			0	36
Transportation Equipment (373)			8,744	37
Other General Equipment (379)			5,033	38
Other Tangible Property (390)			0	39
Total General Plant	0	0	13,777	
Total utility plant in service directly assignable	670	(480,838)	544,002	
Common Utility Plant Allocated to Water Department			0 4	40
Total utility plant in service	670	(480,838)	544,002	

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## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
INTANGIBLE PLANT			
Organization (301)			1
Franchises and Consents (302)			2
Miscellaneous Intangible Plant (303)			3
Total Intangible Plant	0	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			4
Structures and Improvements (311)			5
Collecting and Impounding Reservoirs (312)			6
Lake, River and Other Intakes (313)			7
Wells and Springs (314)			8
Infiltration Galleries and Tunnels (315)			9
Supply Mains (316)			10
Other Water Source Plant (317)			11
Total Source of Supply Plant	0	0	
PUMPING PLANT			
Land and Land Rights (320)			12
Structures and Improvements (321)			13
Boiler Plant Equipment (322)			14
Other Power Production Equipment (323)			15
Steam Pumping Equipment (324)			16
Electric Pumping Equipment (325)			17
Diesel Pumping Equipment (326)			18
Hydraulic Pumping Equipment (327)			19
Other Pumping Equipment (328)			20
Total Pumping Plant	0	0	
WATER TREATMENT PLANT			
Land and Land Rights (330)			21
Structures and Improvements (331)			22
Water Treatment Equipment (332)			23
Total Water Treatment Plant	0	0	

# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)		
INTANGIBLE PLANT					_
Organization (301)				0	1
Franchises and Consents (302)				0	2
Miscellaneous Intangible Plant (303)				0	3
Total Intangible Plant	0	0		0	
SOURCE OF SUPPLY PLANT				_	
Land and Land Rights (310)				0	4
Structures and Improvements (311)				0	5
Collecting and Impounding Reservoirs (312)				0	6
Lake, River and Other Intakes (313)				0	7
Wells and Springs (314)				0	8
Infiltration Galleries and Tunnels (315)				-	9
Supply Mains (316) Other Weter Source Plant (317)				0	10
Other Water Source Plant (317)	0	0		0	11
Total Source of Supply Plant	0	0		<u>U</u>	
PUMPING PLANT					
Land and Land Rights (320)				0	
Structures and Improvements (321)				0	13
Boiler Plant Equipment (322)					14
Other Power Production Equipment (323)				0	15
Steam Pumping Equipment (324)				0	16
Electric Pumping Equipment (325)				0	17
Diesel Pumping Equipment (326)				0	18
Hydraulic Pumping Equipment (327)				0	19
Other Pumping Equipment (328)				0	20
Total Pumping Plant	0	0		0	
WATER TREATMENT PLANT					
Land and Land Rights (330)				0 2	21
Structures and Improvements (331)				0 2	22
Water Treatment Equipment (332)				0 2	23
Total Water Treatment Plant	0	0		0	

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## WATER UTILITY PLANT IN SERVICE --Plant Financed by Contributions--

- 1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
TRANSMISSION AND DISTRIBUTION PLANT	· ·		
Land and Land Rights (340)			24
Structures and Improvements (341)			25
Distribution Reservoirs and Standpipes (342)			26
Transmission and Distribution Mains (343)			27
Fire Mains (344)			28
Services (345)		37,063	29
Meters (346)			_ 30
Hydrants (348)		6,370	31
Other Transmission and Distribution Plant (349)			32
Total Transmission and Distribution Plant	0	43,433	_
	·		_
GENERAL PLANT			
Land and Land Rights (370)			33
Structures and Improvements (371)			34
Office Furniture and Equipment (372)			35
Computer Equipment (372.1)			36
Transportation Equipment (373)			37
Other General Equipment (379)			38
Other Tangible Property (390)			39
Total General Plant	0	0	_
Total utility plant in service directly assignable	0	43,433	_ _
Common Utility Plant Allocated to Water Department			_ 40
Total utility plant in service	0	43,433	
• •			_

# WATER UTILITY PLANT IN SERVICE (cont.) --Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			0 2	24
Structures and Improvements (341)			0	25
Distribution Reservoirs and Standpipes (342)			0 2	26
Transmission and Distribution Mains (343)		400,281	400,281	27
Fire Mains (344)			0 2	28
Services (345)		51,979	89,042	29
Meters (346)			0 3	30
Hydrants (348)	1,002	28,578	33,946	31
Other Transmission and Distribution Plant (349)			0 3	32
Total Transmission and Distribution Plant	1,002	480,838	523,269	
GENERAL PLANT Land and Land Rights (370)				33
Structures and Improvements (371)				34
Office Furniture and Equipment (372) Computer Equipment (372.1)				35 36
Transportation Equipment (373)				37
Other General Equipment (379)				38
Other Tangible Property (390)				39
Total General Plant	0	0	0	
Total utility plant in service directly assignable	1,002	480,838	523,269	
Common Utility Plant Allocated to Water Department			0 4	40
Total utility plant in service	1,002	480,838	523,269	

## SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Sources of Water Supply

	S	ources of Water Sup	pply	
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)
January			1,531	1,531
February			1,431	1,431
March			1,431	1,431
April			1,364	1,364
May			1,525	1,525
June			1,493	1,493
July			1,436	1,436
August			1,485	1,485
September			1,413	1,413
October			1,537	1,537
November			1,544	1,544
December			1,494	1,494
Total annual pumpage	0	0	17,684	17,684
Less: Water sold				15,277
Volume pumped but not s	sold			2,407
Volume sold as a percent	t of volume pumped			86%
Volume used for water pr	oduction, water quality	and system maintena	nce	491
Volume related to equipment	nent/system malfunction	ı		
Non-utility volume NOT in	ncluded in water sales			44
Total volume not sold but	accounted for			535
Volume pumped but unac	counted for			1,872
Percent of water lost				11%
If more than 25%, indicat	e causes and state wha	at action has been tak	en to reduce water loss	:
Maximum gallons pumpe	d by all methods in any	one day during repor	ting year (000 gal.)	116
Date of maximum: 11/2	2/2003			
Cause of maximum:				
A fire hydrant was broke	en off.			
Minimum gallons pumped	d by all methods in any	one day during report	ing year (000 gal.)	12
Date of minimum: 12/9	/2003			
Date of minimum: 12/9 Total KWH used for pump				39,281
	oing for the year			39,281

## **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	_
WEST SIDE OF SURING	1	238	16	15,000	Yes	1
EAST SIDE OF SURING	2	270	10	48,000	Yes	2

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## **SOURCES OF WATER SUPPLY - SURFACE WATERS**

	Intakes					
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)		

NONE 1

### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	WELL 1	WELL 2	1
Location	HWY 32 WEST OF VILLAGE	HWY 32 EAST OF VILLAGE	2
Purpose	Р	Р	3
Destination	D	D	4
Pump Manufacturer	PEERLESS	PLUEGER	5
Year Installed	1963	1987	6
Туре	VERTICAL TURBINE	SUBMERSIBLE	7
Actual Capacity (gpm)	320	225	8
Pump Motor or			9
Standby Engine Mfr	US ELECTRIC MOTOR	PLUEGER	10
Year Installed	1963	1987	11
Туре	ELECTRIC	ELECTRIC	12
Horsepower	25	25	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Туре			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	1	2		1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	R	ET		4 5
Year constructed	1963	1987		6
Primary material (earthen, steel, concrete, other)	OTHER	STEEL		7
Elevation difference in feet (See Headnote 3.)	40	97		9 10
Total capacity in gallons (actual)	85,000	100,000		11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	GAS	GAS		12 13 14
Points of application (wellhouse, central facilities, booster station, other)	OTHER	OTHER		15 16 17
Filters, type (gravity, pressure, other, none)	NONE	NONE		18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	1.0000	1.0000		20 21 22
Is a corrosion control chemical used (yes, no)?	N	N		23 24
Is water fluoridated (yes, no)?	N	N		25

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### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

			Number of Feet					
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)		During Year	(Decrease)	End of Year (h)	
M	D	6.000	23,758	0	0	0	23,758	_ 1
Р	D	6.000	1,015	0	0	0	1,015	2
M	D	8.000	3,429	0	0	0	3,429	_ 3
P	D	8.000	1,701	0	0	0	1,701	4
М	D	10.000	3,790	0	0	0	3,790	5
Р	D	10.000	11,422	0	0	0	11,422	6
Total Within N	<b>funicipality</b>		45,115	0	0	0	45,115	_
Total Utility		=	45,115	0	0	0	45,115	_

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### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	289	0	0	(1)	288	55	1
Р	1.000	7	2	0	1	10		2
M	1.000	11	0	0	(3)	8	1	3
M	1.250				1	1		4
M	1.500	2	0	0	0	2		5
М	2.000	3	0	0	3	6	1	6
P	2.000	1	0	0	0	1		7
Р	4.000	1	0	0	0	1		8
M	6.000	2	0	0	1	3		9
Р	6.000	1	1	0	(1)	1		10
M	8.000	1	0	0	0	1		11
Р	8.000		1			1		12
Total Utili	ty	318	4	0	1	323	57	

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### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.

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**Number of Utility-Owned Meters** 

Size			<u> </u>	Adjustments			
of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	264	13	6	0	271	0	<del></del> 1
0.750	14	2	0	0	16	0	2
1.000	6	0	0	0	6	0	3
1.500	4	0	0	0	4	0	4
2.000	5	0	0	0	5	0	5
3.000	1	0	0	0	1	0	6
Total:	294	15	6	0	303	0	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)		Total (o)	_
0.625	197	42	0	6	0	26	271	_ 1
0.750	7	2	2	0	0	5	16	2
1.000	0	4	1	1	0	0	6	3
1.500	0	2	0	2	0	0	4	4
2.000	0	1	1	2	0	1	5	5
3.000	0	0	0	1	0	0	1	6
Total:	204	51	4	12	0	32	303	_

### **HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						-
Outside of Municipality	3	2			5	1
Within Municipality	50	1	1		50	2
Total Fire Hydrants	53	3	1	0	55	=
Flushing Hydrants						
	0				0	3
<b>Total Flushing Hydrants</b>	0	0	0	0	0	=

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year: 55

Number of distribution system valves end of year: 110

Number of distribution valves operated during year: 55

### WATER OPERATING SECTION FOOTNOTES

### Water Operation & Maintenance Expenses (Page W-05)

For values that represent an increase or a decrease when compared to the previous year of greater than 30%, but not less \$2,000, please explain.

Account 650: Repairs to Water Plant decreased because in the prior year there was a repair of the water tower tank. No repairs were needed in the current year.

### Water Utility Plant in Service -- Plant Financed by Utility or Municipality-- (Page W-08)

If Adjustments for any account are nonzero, please explain.

The adjustments made are reclassifying amounts as contributed plant.

### Water Utility Plant in Service -- Plant Financed by Contributions-- (Page W-10)

If Adjustments for any account are nonzero, please explain.

The adjustments made are for reclassifying contributed plant.

#### Water Services (Page W-18)

#### **General footnotes**

Additions were financed by the customers at cost. Adjustments reflect a review of utility records performed by the Village. Owned but not in use considered accurate compared to ave. customers shown at W-2.

#### Meters (Page W-19)

#### **General footnotes**

The Utility replaces meters rather than testing them.